

Waterlab (Pty) Ltd
Client Information – Water Department

Date	
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Contact person	
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Address		Company	
		Order number	
		VAT reg number	

Telephone number	
Cellphone number	
Email address	

Please select methods by which reports/invoices should be sent:			Sample Condition	
	Email	By hand	Good Condition	
Report			Little Volume	
Invoice			Damaged	

Number of samples:				
Sample type/description (potable, sewage, environmental, industrial)				
Sample volume sufficient	Y	N	Details:	
Sample ID provided	Y	N	Details:	
Sample temp acceptable	Y	N	Details:	
Samples received by:			Signature:	

Analyses required: Please supply analytical requirements below, or provide list/quote, or indicate on page 2

Any microbiological analyses required?							
Date sampled		Time of sampling		Time of arrival			
Bacteriological analysis needs to be done within 24 hours after sampling. Do you give us permission to continue with the analyses if the samples are out of this time spec				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">Y</td> <td style="width: 33%; text-align: center;">N</td> <td style="width: 33%; text-align: center;">N/A</td> </tr> </table>	Y	N	N/A
Y	N	N/A					

Kindly take note of the following:

Confidentiality policy: Results will only be available or released to the client who requested the analytical results or the client responsible for the payment, unless written consent is provided, allowing Waterlab (Pty) Ltd to release results to a third party.

As an accredited laboratory, there is a possibility that external parties such as SANAS might have access to your information during audits and assessments, however, they are bound to confidentiality by our Non-Disclosure Agreement.

Decision Rule: Results will be treated as non-compliant, if the concentration is greater than the recommended limit.

Payment policy: COD clients will be notified on completion of analyses. Results will only be released when the account is settled in full.

Order number: Where applicable, please provide a company order number with delivery of samples.

Client signature	
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Please note that our average turnaround time is in the order of 2 weeks. Certain analyses however take up to 4 weeks to complete. Alternative deadlines must be arranged in writing, in advance with management.

This document is printed on both sides: P.T.

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Mark required analyses

Chemical Parameters	Metals ICP					
pH	Sodium	Na		Niobium*	Nb	
Electrical Conductivity	Potassium	K		Neodymium*	Nd	
Total Dissolved Solids	Calcium	Ca		Nickel	Ni	
Suspended Solids	Magnesium	Mg		Osmium*	Os	
Colour*	Silver*	Ag		Phosphorus*	P	
Taste & Odour*	Aluminium	Al		Lead	Pb	
Turbidity	Arsenic	As		Palladium*	Pd	
Total Alkalinity	Gold*	Au		Praseodymium*	Pr	
^[1] Carbonate Alkalinity/Carbonate	Boron	B		Platinum*	Pt	
^[1] Bicarbonate Alkalinity/Bicarbonate	Barium	Ba		Rubidium*	Rb	
^[1] Hydroxide Alkalinity/Hydroxide	Beryllium*	Be		Rhodium	Rh	
Ammonia-N	Bismuth*	Bi		Ruthenium*	Ru	
Nitrate-N	Cadmium	Cd		Antimony	Sb	
Nitrite-N	Cerium*	Ce		Scandium*	Sc	
Total Phosphate-P*	Cobalt	Co		Selenium	Se	
Ortho-Phosphate-P	Chromium	Cr		Silicon*	Si	
Chloride	Caesium*	Cs		Samarium*	Sm	
Sulphate	Copper	Cu		Tin*	Sn	
Fluoride	Dysprosium*	Dy		Strontium*	Sr	
^[S] Bromide	Erbium*	Er		Tantalum*	Ta	
Total Coliform Bacteria	Europium*	Eu		Terbium*	Tb	
Faecal Coliform Bacteria	Iron	Fe		Tellurium*	Te	
<i>E. coli</i>	Galium*	Ga		Thorium*	Th	
Heterotrophic Plate Count	Gadolinium*	Gd		Titanium*	Ti	
^[S] Legionella	Germanium*	Ge		Thallium*	Tl	
Dissolved Organic Carbon	Hafnium*	Hf		Thulium*	Tm	
Total Organic Carbon	Mercury	Hg		Uranium	U	
COD	Holmium*	Ho		Vanadium	V	
BOD*	Indium*	In		Tungsten*	W	
Oxygen Absorbed*	Iridium*	Ir		Yttrium*	Y	
^[1] Sludge Volume Index*	Lanthanum*	La		Ytterbium*	Yb	
Solids – Settleable*	Lithium*	Li		Zinc	Zn	
Solids – Volatile*	Lutetium*	Lu		Zirconium*	Zr	
Sugar*	Manganese	Mn				
^[S] Surfactants*	Molybdenum*	Mo				
Volatile Fatty Acids*	ICP Scan					
^[S] TPH & BTEX	ICP Full Quant					
^[S] VOC						
^[S] PAH	Metals not by ICP					
^[S] Tri-Halomethanes	Hexavalent Chromium					
Phenol*						
Oil & Grease*						
Cyanide – Free*	Other:					
^[S] Cyanide – Total						
Chlorophyll-a*						
^[S] Algae Identification/count						

^[S]Analyses conducted by sub-contracting laboratories

^[1]Additional analyses required for calculations.

* = Not SANAS Accredited

Tests marked “Not SANAS Accredited” in this document are not included in the SANAS Schedule of Accreditation for this Laboratory.